

The National Elections Commission  
9th / 10th Streets, Sinkor  
Monrovia, Liberia

**INVITATION FOR BID**

The Government of Liberia through the National Elections Commission (NEC), has applied for funds from the National Budget of the Government of Liberia and intends to apply part of it to fund eligible payment for the below listed contract package.

The Contract package allotted is:

<b>No.</b>	<b>Item</b>	<b>Description</b>	<b>Quantity</b>	<b>Delivery Schedule</b>
<b>1.</b>	<b>Data Center &amp; IT Servers &amp; Accessories</b>	<b>Assorted Data Center &amp; IT Servers &amp; Accessories</b>	<b>Assorted</b>	<b>As per the Contract</b>

The NEC now invites sealed bids from eligible and qualified bidders for the above contract package. Bidding will be conducted through the National Competitive Bidding (NCB) procedure specified in the PPC Act and is opened to all bidders.

Interested eligible bidders may obtain further information from the address below from 9:30am to 4:30pm, Monday to Friday:

**THE DIRECTOR OF PROCUREMENT**  
**Ground FLOOR, ROOM 73**  
**National Elections Commission**  
**9th / 10th Streets Sinkor**  
**1000 MONROVIA 10, LIBERIA**  
**MOBILE NUMBER: +231-770355892**

A complete set of bidding documents in English may be purchased by interested Bidders through payment of a nonrefundable fee of Fifty United States Dollars (U.S.\$50.00).

Qualifications requirements include the follow:

- ❖ CURRENT BUSINESS REGISTRATION CERTIFICATE
- ❖ CURRENT TAX CLEARANCE
- ❖ COMPANY'S PROFILE
- ❖ PAST PERFORMANCE HISTORY WITH AT LEAST THREE (3) REFERENCES
- ❖ AUDITED FINANCIAL STATEMENT FOR THE LAST YEAR.
- ❖ AVAILABILITY OF SUPPLY AT ALL TIMES
- ❖ MUST BE PART OF THE PPCC VENDORS' REGISTRY
- ❖ CAPACITY TO DO AT LEAST (30) THIRTY DAYS PRE-FINANCE OF SUPPLY

Submissions must be clearly marked, signed and sealed in an envelope, including all other requested information.

Bids must be submitted at the NEC Procurement Unit Room # 73 located at the Ground Floor of the main NEC building on the date and time indicated above. Bids will be opened on **Tuesday, March 14, 2017 @12:30am** in the presence of bidder's representatives or those who choose to attend on the date and time indicated above.

The National Elections Commission reserves the right to reject or accept any bid submitted and to annul the process at any time without incurring any liability and without assigning any reason thereof.

Signed: \_\_\_\_\_

**National Elections Commission**